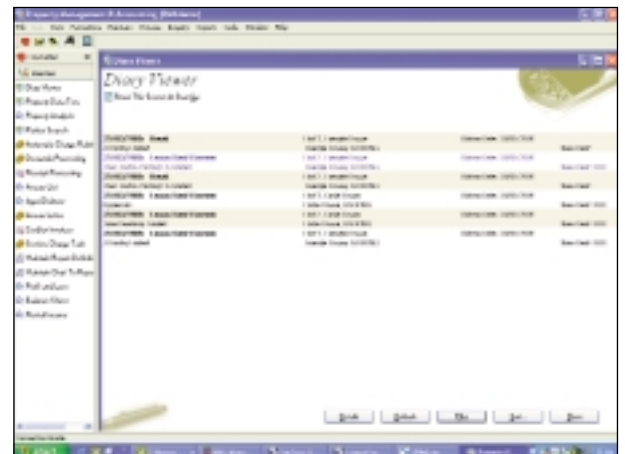


## Property Database & Accounting

At the heart of BlueBox lies the property industry's most reliable and powerful database. It is designed to the Microsoft Windows standards and guidelines to ensure maximum ease of use and integration with Microsoft Office products such as Word, Excel and Outlook. The system handles a multiplicity of ownership structures with ease and enables data to be recorded down to the sub unit, sub tenant and sub lease level with drill down capability throughout.



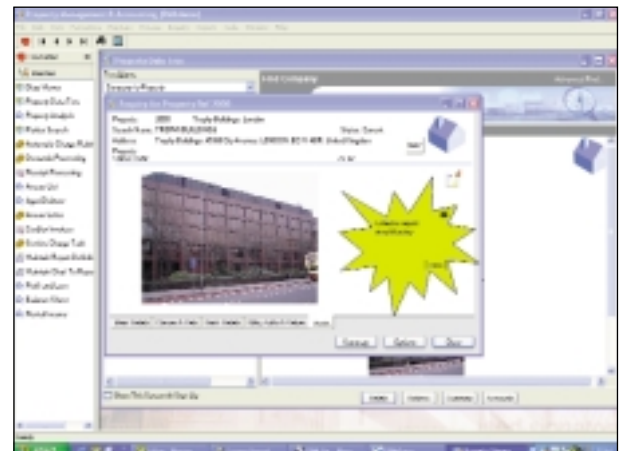
### Event Diary integrated with Outlook

- Every event is fed automatically to the diary
- Dates can be filtered by event type, user and date type
- Drill down from diary event date to underlying data
- All events can be dropped automatically into your Outlook diary

The comprehensive nature of the database means that there is almost no limit to the variety of data that can be recorded against a company, property, unit, tenant, lease or supplier record with photographs, notes and alerts, amenities, a document register, measurements (imperial and metric), acquisition & disposal details, rating, and of course the ability to create your own screens and data fields to meet your own specific data needs.

### Other Facilities

- Capital valuation recording
- Customised data fields
- Head lease recording
- Void reporting
- Property analysis



## Fast Data Entry Wizards

Enable fast data entry which guide the user step by step through the set up of a new company or fund, the properties that it owns, creation of the property bank account, the unit set up and then the relevant lease data. This helps eliminate user error, cuts training time and ensures speedy entry of new property and portfolio information.

## Robust, flexible accounting

The fully integrated sales, purchase and nominal ledgers of the BlueBox system bring an unrivalled degree of tried and tested accounting functionality, which means that no matter what the situation, you can be assured that all aspects of your rental billing and service charge processing is up to date and accurate.

- Arrears reporting
- Aged Debt
- Debt recovery
- CIS
- Budgeting
- Service charge apportionment
- Balancing Service charge
- Bank reconciliation
- Property expenditure
- Rental income
- Profit & Loss
- Balance Sheet

Excellent arrears reporting and recovery facilities means that debt recovery is accurate and efficient which reduces debtor days and bank interest. Creditor reporting facilities mean that you can take advantage of flexible payment or extended credit facilities from your suppliers in the knowledge that you do not incur interest charges.

## Extensive Reporting Facilities

No matter what information is recorded on BlueBox, everything can be easily accessed and reported upon either by the 200 standard reports within the system or via the Quick Reporters which are easy and intuitive to use.

