

COM (COMM) H&S/Asburt (Fit-Out & Dev)
Pro00075 St Gabriels Properties Ltd
Non-domestic Rating
Current Rent £10,320
Re To Rent Review Dated 25/03/2002
Re Rent Review
Re Revised Rental In Region Of £10,400
Report And Rental Valuation
Re Rent Review Dated 25/03/2002
Re Rent Review Dated 25/03/2002
Fee Re Health, Safety And Fire Visit

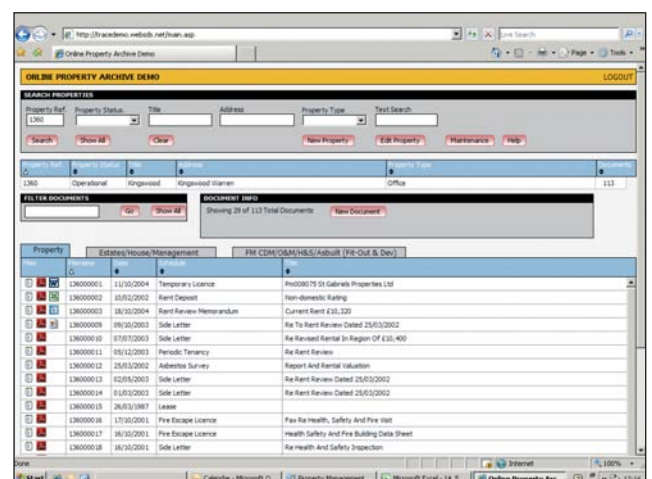
## Document Management in BlueBox

All property investors have large amounts of information relating to their properties including emails, contracts, leases, reports, blueprints, site surveys, photos, letters, invoices, plans and drawings. Filing these documents takes time and finding them again when you need them can take even longer, especially as some documents may be in someone else's email in-box. The BlueBox Document Management module provides the solution.

### Information at your fingertips

From within BlueBox you can see at a glance all emails, Word and Excel documents, CAD documents and floor plans, photographs and PDF files that relate to any given property, lease, landlord, tenant, supplier or other predefined field. Multiple links means that the same communication or file can be accessed from all relevant screens by you or any other authorised person.

- Better informed business decisions are possible because all related information is easily accessible
- Documents and emails are filed against relevant properties, tenants, leases and suppliers and available to everyone who needs them
- Everyone can react more quickly to queries because staff can have all related email communications and files at their fingertips
- Reduced cost of paper storage
- Risk to your business is reduced, when dealing with US companies, by complying with Sarbanes Oxley
- The BlueBox document management component will link to any compatible third party Document Management System



Don't work harder, implement BlueBox Document Management in your company and work smarter instead.